



HARVARD

John A. Paulson
School of Engineering
and Applied Sciences

ME Program Plan

INSTRUCTIONS

1. This form must be completed in consultation with your Field Advisor.
2. List sixteen graduate-level 4-unit courses (formerly called “half courses”), which must include eight letter-graded 4-unit courses that satisfy the [SM Degree Requirements](#) as posted on the SEAS website. The remaining eight courses should be research-oriented courses at the 300-level that result in the completion of the required ME thesis.
3. Attach an explanatory statement on a separate page demonstrating that the program has a coherent purpose and achieves both breadth and depth of preparation in furtherance of that purpose. The statement should justify the inclusion of any 100-level courses and any 200-level course not offered by SEAS. Please type your statement and attach it.
4. This form must be submitted to the Office of Academic Programs before the end of the first semester of graduate study.
5. ME students are advised to read the “Master’s Thesis” section of the *Policies of the CHD* for information regarding the expected thesis content as well as the timing and logistics of submitting their thesis for review and approval by the advisor and outside reader.
6. Please *type* the form below.

ADVISOR’S APPROVAL AND SUBMISSION GUIDELINES

Students are welcome to collect original signatures and submit hard copy documents to the Office of Academic Programs. Alternatively, students may also email copies of the completed form—including the student’s signature, either entered digitally or as a scanned original—and all supplemental documentation to the Office of Academic Programs at gradprograms@seas.harvard.edu, *copying the advisor and requesting they approve the plan electronically*. The advisor must then respond to the email confirming that the plan has their approval.

PLEASE NOTE: for students who opt to submit their program plans electronically, it is ultimately the student’s responsibility to ensure that advisor approvals are obtained. Plans that have not been approved by the advisor (either by email or with original signatures) will not be reviewed by the Committee on Higher Degrees.



ME Program Plan

Student Name:

SEAS Graduate Advisor:

Email Address:

Date Submitted:

DEGREE AREA:

Applied Math

Applied Physics

Computer Science

Engineering Sciences

> Are you enrolled part-time? YES NO

FIRST YEAR: Fall Term Year

	Course Number	Title	Instructor	Grade
1				
2				
3				
4				

FIRST YEAR: Spring Term Year

	Course Number	Title	Instructor	Grade
1				
2				
3				
4				

SECOND YEAR: Fall Term Year

	Course Number	Title	Instructor	Grade
1				
2				
3				
4				

SECOND YEAR: Spring Term Year

	Course Number	Title	Instructor	Grade
1				
2				
3				
4				

Approved by:

SEAS Graduate Advisor's Name _____

Signature: _____ Date: _____

Either an original signature or an email confirming approval is acceptable (see p.1 of this form for advisor approval guidelines)