November 2026 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	**2** 5 PM Payroll Open: Weekly (11/06) Absence Processing	**3** Payroll Close: Weekly (11/06) 5 PM Payroll Open: TchFell: (11/06)	**4** Payroll Close: TchFell: (11/06) TL Rpt Deadline: Weekly (11/13) TL Rpt Deadline: Biweekly (11/13) Absence Reporting Deadline	**5** TL Appr Deadline: Weekly (11/13) TL Appr Deadline: Biweekly (11/13) Absence Approval Deadline	**6** Check Date: Weekly Check Date: TchFell Absence Processing	**7**
8 9 AM Payroll Open: Biweekly Academic (11/13) 12 PM Payroll Open: Weekly (11/13) 12 PM Payroll Open: Biweekly Staff (11/13)	**9** Payroll Close: Weekly (11/13) Payroll Close: Biweekly All (11/13)	**10** Direct Deposit off-cycle (11/13)	**11** **Veteran's Day**	**12** TL Rpt Deadline: Weekly (11/20) Absence Reporting Deadline	**13** Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (11/20) Absence Approval Deadline	**14**
15	**16** 5 PM Payroll Open: Weekly (11/20) Absence Processing Absence Accrual Cycle	**17** Payroll Close: Weekly (11/20) 5 PM Payroll Open:TchFell: (11/20) File Deadline: Stipend	**18** TL Rpt Deadline: Weekly (11/27) TL Rpt Deadline: Biweekly (11/27) Payroll Close: TchFell: (11/20) Absence Reporting Deadline	**19** TL Appr Deadline: Weekly (11/27) TL Appr Deadline: Biweekly (11/27) Absence Approval Deadline	**20** Check Date: Weekly Check Date: TchFell Absence Processing	**21**
22 9 AM Payroll Open: Biweekly Academic (11/27) 12 PM Payroll Open: Weekly (11/27) 12 PM Payroll Open: Biweekly Staff (11/27)	**23** Payroll Close: Weekly (11/27) Payroll Close: Biweekly All (11/27)	**24** TL Rpt Deadline: Weekly (12/04) Payroll Open: s: Stipend (12/1) Direct Deposit off-cycle (11/27) Absence Reporting Deadline	**25** TL Appr Deadline: Weekly (12/04) Payroll Closes: Stipend (12/1) Absence Approval Deadline	**26** **Thanksgiving**	**27** **Day After Thanksgiving** Check Date: Weekly Check Date: Biweekly	**28**
29	**30** 5 PM Payroll Open: Weekly (12/04) Absence Processing					

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

December 2026 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Payroll Close: Weekly (12/04) Check Date: Stipend 5 PM Payroll Open: TchFell (12/04)	2 Payroll Close: TchFell (12/04)	3 TL Rpt Deadline: Weekly (12/11) TL Rpt Deadline: Biweekly (12/11) File Deadline: Stipend Absence Reporting Deadline	4 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (12/11) TL Appr Deadline: Biweekly (12/11) Absence Approval Deadline	5
6	7 9 AM Payroll Open: Biweekly Academic (12/11) 5 PM Payroll Open: Weekly (12/11) 5 PM Payroll Open: Biweekly Staff (12/11) Absence Processing	8 Payroll Close: Weekly (12/11) Payroll Close:Biweekly All (12/11)	9	10 TL Rpt Deadline: Weekly (12/18) Payroll Open: s: Stipend (12/23) Absence Reporting Deadline	11 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (12/18) Payroll Closes: Stipend (12/23) Absence Approval Deadline	12
13	14 5 PM Payroll Open: Weekly (12/18) Absence Processing	15 Payroll Close: Weekly (12/18) 5 PM Payroll Open: TchFell (12/18)	16 TL Rpt Deadline: Weekly (12/24) TL Rpt Deadline: Biweekly (12/24) Payroll Close: TchFell (12/18) Absence Accrual Cycle Absence Reporting Deadline	17 TL Appr Deadline: Biweekly (12/24) TL Appr Deadline: Weekly (12/24) Absence Approval Deadline	18 Check Date: Weekly Check Date: TchFell Absence Processing	19
20 9 AM Payroll Open: Biweekly Academic (12/24) 12 PM Payroll Open: Weekly (12/24) 12 PM Payroll Open: Biweekly Staff (12/24)	21 TL Rpt Deadline: Weekly (12/31) Payroll Close: Weekly (12/24) Payroll Close:Biweekly All(12/24) Absence Reporting Deadline	22 TL Appr Deadline: Weekly (12/31) Direct Deposit off-cycle Absence Approval Deadline	23 Check Date: Stipend TL Appr Deadline: Weekly (12/31) Absence Processing	24 Check Date: Weekly Check Date: Biweekly **Christmas Eve Half Day** Absence Processing	25 **Christmas Day**	26
27 5 PM Payroll Open: Weekly (12/31)	28 **Winter Recess** Payroll Close: Weekly (12/31) 5 PM Payroll Open: TchFell (12/31)	29 **Winter Recess** Payroll Close:TchFell (12/31)	30 **Winter Recess** TL Rpt Deadline: Weekly (1/8) TL Rpt Deadline: Biweekly (1/8) Absence Reporting Deadline	31 **Winter Recess** TL Appr Deadline: Biweekly (1/8) TL Appr Deadline: Weekly (1/8) Check Date: Weekly Check Date: TchFell Absence Approval Deadline	1 **New Year's Day**	2

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

January 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 **New Year's Day**	2
3	4 9 AM Payroll Open: Biweekly Academic (1/08) 5 PM Payroll Open: Weekly (1/08) 5 PM Payroll Open: Biweekly Staff (1/08) Absence Processing	5 Payroll Close: Weekly (1/08) Payroll Close: Biweekly All (1/08)	6	7 TL Rpt Deadline: Weekly (1/15) Absence Reporting Deadline	8 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (1/15) Absence Approval Deadline	9
10	11 5 PM Payroll Open: Weekly (1/15) Absence Processing	12 Payroll Close: Weekly (1/15) 5 PM Payroll Open: TchFell: (1/15)	13 TL Rpt Deadline: Weekly (1/22) TL Rpt Deadline: Biweekly (1/22) Payroll Close: TchFell: (1/15) Absence Reporting Deadline	14 TL Appr Deadline: Weekly (1/22) TL Appr Deadline: Biweekly (1/22) Absence Approval Deadline	15 Check Date: Weekly Check Date: TchFell Absence Accrual Cycle Absence Processing	16
17	18 **Martin Luther King Day** 9 AM Payroll Open: Biweekly Academic (1/22) 12 PM Payroll Open: Weekly (1/22) 12 PM Payroll Open: Biweekly (1/22)	19 Payroll Close: Weekly (1/22) Payroll Close: Biweekly All (1/22) File Deadline: Stipend	20 TL Rpt Deadline: Weekly (1/29) Absence Reporting Deadline	21 TL Appr Deadline: Weekly (1/29) Absence Approval Deadline	22 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (1/29) Absence Processing	23
24 12 PM Payroll Open: Weekly (1/29)	25 Payroll Close: Weekly (1/29) 5 PM Payroll Open: TchFell: (1/29)	26 Payroll Close: TchFell: (1/29) Payroll Open: Stipend (2/01)	27 Payroll Close: Stipend (2/01)	28 TL Rpt Deadline: Weekly (2/05) TL Rpt Deadline: Biweekly (2/05) Absence Reporting Deadline	29 TL Appr Deadline: Weekly (2/05) TL Appr Deadline: Biweekly (2/05) Check Date: TchFell Check Date: Weekly Absence Approval Deadline	30
31						

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

February 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 9 AM Payroll Open: Biweekly Academic (2/05) 5 PM Payroll Open: Weekly (2/05) 5 PM Payroll Open: Biweekly Staff (2/05) Check Date: Stipend Absence Processing	**2** Payroll Close: Weekly (2/05) Payroll Close: Biweekly All (2/05)	**3**	**4** TL Rpt Deadline: Weekly (2/12) Absence Reporting Deadline	**5** Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (2/12) Absence Approval Deadline	**6**
7	**8** 5 PM Payroll Open: Weekly (2/12) Absence Processing	**9** Payroll Close: Weekly (2/12) 5 PM Payroll Open: TchFell: (2/12)	**10** Payroll Close: TchFell: (2/12) TL Rpt Deadline: Weekly (2/19) TL Rpt Deadline: Biweekly (2/19) Absence Reporting Deadline	**11** TL Appr Deadline: Weekly (2/19) TL Appr Deadline: Biweekly (2/19) Absence Approval Deadline	**12** Check Date: Weekly Check Date: TchFell Absence Processing	**13**
14	**15** **President's Day** 9 AM Payroll Open: Biweekly Academic (2/19) 12 PM Payroll Open: Weekly (2/19) 12 PM Payroll Open: Biweekly (2/19)	**16** Payroll Close: Weekly (2/19) Payroll Close: Biweekly All (2/19) File Deadline: Stipend	**17** TL Rpt Deadline: Weekly (2/26) Absence Reporting Deadline Absence Accrual Cycle	**18** TL Appr Deadline: Weekly (2/26) Absence Approval Deadline	**19** Check Date: Weekly Check Date: Biweekly Absence Processing	**20**
21 12 PM Payroll Open: Weekly (2/26)	**22** Payroll Close: Weekly (2/26) 5 PM Payroll Open: TchFell: (2/26)	**23** Payroll Close: TchFell: (2/26) Payroll Open: Stipend (3/01)	**24** Payroll Close: Stipend (3/01)	**25** TL Rpt Deadline: Weekly (3/05) TL Rpt Deadline: Biweekly (3/05) Absence Reporting Deadline	**26** TL Appr Deadline: Weekly (3/05) TL Appr Deadline: Biweekly (3/05) Check Date: TchFell Check Date: Weekly Absence Approval Deadline	**27**
28						

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

March 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 9 AM Payroll Open: Biweekly Academic (3/05) 5 PM Payroll Open: Weekly (3/05) 5 PM Payroll Open: Biweekly Staff (3/05) Check Date: Stipend Absence Processing	**2** Payroll Close: Weekly (3/05) Payroll Close: Biweekly All (3/05)	**3**	**4** TL Rpt Deadline: Weekly (3/12) Absence Reporting Deadline	**5** Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (3/12) Absence Approval Deadline	**6**
7	**8** 5 PM Payroll Open: Weekly (3/12) Absence Processing	**9** Payroll Close: Weekly (3/12) 5 PM Payroll Open: TchFell: (3/12)	**10** Payroll Close: TchFell: (3/12)	**11** TL Rpt Deadline: Weekly (3/19) TL Rpt Deadline: Biweekly (3/19) Absence Reporting Deadline	**12** Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (3/19) TL Appr Deadline: Biweekly (3/19) Absence Approval Deadline	**13**
14	**15** 9 AM Payroll Open: Biweekly Academic (3/19) 5 PM Payroll Open: Weekly (3/19) 5 PM Payroll Open: Biweekly Staff (3/19) Absence Processing	**16** Payroll Close: Weekly (3/19) Payroll Close: Biweekly All (3/19)	**17** Absence Accrual Cycle	**18** TL Rpt Deadline: Weekly (3/26) File Deadline: Stipend Absence Reporting Deadline	**19** Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (3/26) Absence Approval Deadline	**20**
21	**22** 5 PM Payroll Open: Weekly (3/26) Absence Processing	**23** Payroll Close: Weekly (3/26) 5 PM Payroll Open: TchFell: (3/26)	**24** Payroll Close: TchFell: (3/26)	**25** TL Rpt Deadline: Weekly (4/02) TL Rpt Deadline: Biweekly (4/02) Payroll Open: Stipend (4/01) Absence Reporting Deadline	**26** Check Date: Weekly TL Appr Deadline: Weekly (4/02) TL Appr Deadline: Biweekly (4/02) Check Date: TchFell Payroll Close: Stipend (4/01) Absence Approval Deadline	**27**
28	**29** 9 AM Payroll Open: Biweekly Academic (4/02) 5 PM Payroll Open: Weekly (4/02) 5 PM Payroll Open: Biweekly Staff (4/02) Absence Processing	**30** Payroll Close: Weekly (4/02) Payroll Close: Biweekly All (4/02)	**31**			

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

April 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 TL Rpt Deadline: Weekly (4/09) Check Date: Stipend Absence Reporting Deadline	2 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (4/09) Absence Approval Deadline	3
4	5 5 PM Payroll Open: Weekly (4/09) Absence Processing	6 Payroll Close: Weekly (4/09) 5 PM Payroll Open: TchFell: (4/09)	7 Payroll Close: TchFell: (4/09)	8 TL Rpt Deadline: Weekly (4/16) TL Rpt Deadline: Biweekly (4/16) Absence Reporting Deadline	9 TL Appr Deadline: Weekly (4/16) TL Appr Deadline: Biweekly (4/16) Check Date: TchFell Check Date: Weekly Absence Approval Deadline	10
11	12 9 AM Payroll Open: Biweekly Academic (4/16) 5 PM Payroll Open: Weekly (4/16) 5 PM Payroll Open: Biweekly Staff (4/16) Absence Processing	13 Payroll Close: Weekly (4/16) Payroll Close: Biweekly All (4/16)	14	15 TL Rpt Deadline: Weekly (4/23) File Deadline: Stipend Absence Reporting Deadline	16 Check Date: Weekly TL Appr Deadline: Weekly (4/23) Check Date: Biweekly Absence Accrual Cycle Absence Approval Deadline	17
18	19 5 PM Payroll Open: Weekly (4/23) Absence Processing	20 Payroll Close: Weekly (4/23) 5 PM Payroll Open: TchFell: (4/23)	21 Payroll Close: TchFell: (4/23)	22 TL Rpt Deadline: Weekly (4/30) TL Rpt Deadline: Biweekly (4/30) Payroll Open: Stipend (4/30) Absence Reporting Deadline	23 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (4/30) TL Appr Deadline: Biweekly (4/30) Payroll Close: Stipend (4/30) Absence Approval Deadline	24
25	26 9 AM Payroll Open: Biweekly Academic (4/30) 5 PM Payroll Open: Weekly (4/30) 5 PM Payroll Open: Biweekly Staff (4/30) Absence Processing	27 Payroll Close: Weekly (4/30) Payroll Close: Biweekly All (4/30)	28	29 TL Rpt Deadline: Weekly (5/07) Absence Reporting Deadline	30 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (5/07) Check Date: Stipend Absence Approval Deadline	

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

May 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 5 PM Payroll Open: Weekly (5/07) Absence Processing	4 Payroll Close: Weekly (5/07) 5 PM Payroll Open: TchFell: (5/07)	5 Payroll Close: TchFell: (5/07)	6 TL Rpt Deadline: Weekly (5/14) TL Rpt Deadline: Biweekly (5/14) Absence Reporting Deadline	7 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (5/14) TL Appr Deadline: Biweekly (5/14) Absence Approval Deadline	8
9	10 9 AM Payroll Open: Biweekly Academic (5/14) 5 PM Payroll Open: Weekly (5/14) 5 PM Payroll Open: Biweekly Staff (5/14) Absence Processing	11 Payroll Close: Weekly (5/14) Payroll Close: Biweekly All (5/14)	12	13 TL Rpt Deadline: Weekly (5/21) Absence Reporting Deadline	14 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (5/21) Absence Approval Deadline	15
16	17 5 PM Payroll Open: Weekly (5/21) Absence Accrual Cycle Absence Processing	18 Payroll Close: Weekly (5/21) 5 PM Payroll Open: TchFell: (5/21)	19 Payroll Close: TchFell: (5/21) File Deadline: Stipend	20 TL Rpt Deadline: Weekly (5/28) TL Rpt Deadline: Biweekly (5/28) Absence Reporting Deadline	21 TL Appr Deadline: Weekly (5/28) TL Appr Deadline: Biweekly (5/28) Check Date: Weekly Check Date: TchFell Absence Approval Deadline	22
23	24 9 AM Payroll Open: Biweekly Academic (5/28) 12 PM Payroll Open: Weekly (5/28) 12 PM Payroll Open: Biweekly Staff (5/28) Absence Processing	25 Payroll Close: Weekly (5/28) Payroll Close: Biweekly All (5/28)	26 Payroll Open / Close:Stipend (6/01) TL Rpt Deadline: Weekly (6/04) Absence Reporting Deadline	27 TL Appr Deadline: Weekly (6/04) Absence Approval Deadline	28 Check Date: Weekly Check Date: Biweekly Absence Processing	29
30	31 **Memorial Day** 12 PM Payroll Open: Weekly (6/04)					

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

June 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Payroll Close: Weekly (6/04) 5 PM Payroll Open: TchFell: (6/04) Check Date: Stipend	2 Payroll Close: TchFell: (6/04)	3 TL Rpt Deadline: Weekly (6/11) TL Rpt Deadline: Biweekly (6/11) Absence Reporting Deadline	4 TL Appr Deadline: Weekly (6/11) TL Appr Deadline: Biweekly (6/11) Check Date: Weekly Check Date: TchFell Absence Approval Deadline	5
6	7 9 AM Payroll Open: Biweekly Academic (6/11) 5 PM Payroll Open: Weekly (6/11) 5 PM Payroll Open: Biweekly Staff (6/11) Absence Processing	8 Payroll Close: Weekly (6/11) Payroll Close: Biweekly All (6/11)	9 TL Rpt Deadline: Weekly (6/17) Absence Reporting Deadline	10 TL Appr Deadline: Weekly (6/17) Absence Approval Deadline	11 Check Date: Biweekly Check Date: Weekly Absence Processing	12
13 12 PM Payroll Open: Weekly (6/17)	14 Payroll Close: Weekly (6/17) 5 PM Payroll Open: TchFell: (6/17)	15 Payroll Close: TchFell: (6/17)	16 TL Rpt Deadline: Weekly (6/25) TL Rpt Deadline: Biweekly (6/25) Absence Accrual Cycle Absence Reporting Deadline	17 TL Appr Deadline: Weekly (6/25) TL Appr Deadline: Biweekly (6/25) Check Date: Weekly Check Date: TchFell File Deadline: Stipend Absence Approval Deadline	18 **Juneteenth (observed)**	19
20	21 9 AM Payroll Open: Biweekly Academic (6/25) 5 PM Payroll Open: Weekly (6/25) 5 PM Payroll Open: Biweekly Staff (6/25) Absence Processing	22 Payroll Close: Weekly (6/25) Payroll Close: Biweekly All (6/25)	23	24 TL Rpt Deadline: Weekly (7/02) Payroll Open: Stipend (7/01) Absence Reporting Deadline	25 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (7/02) Payroll Close: Stipend (7/01) Absence Approval Deadline	26
27	28 5 PM Payroll Open: Weekly (7/02) Absence Processing	29 Payroll Close: Weekly (7/02) 5 PM Payroll Open: TchFell: (7/02)	30 Payroll Close: TchFell: (7/02) TL Rpt Deadline: Weekly (7/09) TL Rpt Deadline: Biweekly (7/09) Absence Reporting Deadline			

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

July 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 TL Appr Deadline: Weekly (7/09) TL Appr Deadline: Biweekly (7/09) Check Date: Stipend Absence Approval Deadline	2 Check Date: Weekly Check Date: TchFell Absence Processing	3
4	5 **July 4th (observed)** 9 AM Payroll Open: Biweekly Academic (7/09) 5 PM Payroll Open: Weekly (7/09) 5 PM Payroll Open: Biweekly Staff (7/09)	6 Payroll Close: Weekly (7/09) Payroll Close: Biweekly All (7/09)	7	8 TL Rpt Deadline: Weekly (7/16) Absence Reporting Deadline	9 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (7/16) Absence Approval Deadline	10
11	12 5 PM Payroll Open: Weekly (7/16) Absence Processing	13 Payroll Close: Weekly (7/16) 5 PM Payroll Open: TchFell: (7/16)	14 Payroll Close: TchFell: (7/16)	15 TL Rpt Deadline: Weekly (7/23) TL Rpt Deadline: Biweekly (7/23) File Deadline: Stipend Absence Reporting Deadline	16 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (7/23) TL Appr Deadline: Biweekly (7/23) Absence Accrual Cycle Absence Approval Deadline	17
18	19 9 AM Payroll Open: Biweekly Academic (7/23) 5 PM Payroll Open: Weekly (7/23) 5 PM Payroll Open: Biweekly Staff (7/23) Absence Processing	20 Payroll Close: Weekly (7/23) Payroll Close: Biweekly All (7/23)	21	22 TL Rpt Deadline: Weekly (7/30) Payroll Open: Stipend (7/30) Absence Reporting Deadline	23 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (7/30) Payroll Close: Stipend (7/30) Absence Approval Deadline	24
25	26 5 PM Payroll Open: Weekly (7/30) Absence Processing	27 Payroll Close: Weekly (7/30) 5 PM Payroll Open: TchFell: (7/30)	28 Payroll Close: TchFell: (7/30)	29 TL Rpt Deadline: Weekly (8/06) TL Rpt Deadline: Biweekly (8/06) Absence Reporting Deadline	30 TL Appr Deadline: Weekly (8/06) TL Appr Deadline: Biweekly (8/06) Check Date: Weekly Check Date: TchFell Check Date: Stipend Absence Approval Deadline	31

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

August 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 9 AM Payroll Open: Biweekly Academic (8/06) 5 PM Payroll Open: Weekly (8/06) 5 PM Payroll Open: Biweekly Staff (8/06) Absence Processing	3 Payroll Close: Weekly (8/06) Payroll Close: Biweekly All (8/06)	4	5 TL Rpt Deadline: Weekly (8/13) Absence Reporting Deadline	6 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (8/13) Absence Approval Deadline	7
8	9 5 PM Payroll Open: Weekly (8/13) Absence Processing	10 Payroll Close: Weekly (8/13) 5 PM Payroll Open: TchFell: (8/13)	11 Payroll Close: TchFell: (8/13)	12 TL Rpt Deadline: Weekly (8/20) TL Rpt Deadline: Biweekly (8/20) Absence Reporting Deadline	13 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (8/20) TL Appr Deadline: Biweekly (8/20) Absence Approval Deadline	14
15	16 9 AM Payroll Open: Biweekly Academic (8/20) 5 PM Payroll Open: Weekly (8/20) 5 PM Payroll Open: Biweekly Staff (8/20) Absence Processing	17 Payroll Close: Weekly (8/20) Payroll Close: Biweekly All (8/20)	18 Absence Accrual Cycle	19 TL Rpt Deadline: Weekly (8/27) File Deadline: Stipend Absence Reporting Deadline	20 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (8/27) Absence Approval Deadline	21
22	23 5 PM Payroll Open: Weekly (8/27) Absence Processing	24 Payroll Close: Weekly (8/27) 5 PM Payroll Open: TchFell: (8/27)	25 Payroll Close: TchFell: (8/27)	26 TL Rpt Deadline: Weekly (9/03) TL Rpt Deadline: Biweekly (9/03) Stipend Open (9/1) Absence Reporting Deadline	27 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (9/03) TL Appr Deadline: Biweekly (9/03) Stipend Close (9/1) Absence Approval Deadline	28
29	30 9 AM Payroll Open: Biweekly Academic (9/03) 5 PM Payroll Open: Weekly (9/03) 5 PM Payroll Open: Biweekly Staff (9/03) Absence Processing	31 Payroll Close: Weekly (9/03) Payroll Close: Biweekly All (9/03)				

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

September 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 TL Rpt Deadline: Weekly (9/10) Check Date: Stipend Absence Reporting Deadline	2 TL Appr Deadline: Weekly (9/10) Absence Approval Deadline	3 Check Date: Weekly Check Date: Biweekly Absence Processing	4
5	6 **Labor Day** 12 PM Payroll Open: Weekly (9/10)	7 Payroll Close: Weekly (9/10) 5 PM Payroll Open: TchFell: (9/10)	8 Payroll Close: TchFell: (9/10)	9 TL Rpt Deadline: Weekly (9/17) TL Rpt Deadline: Biweekly (9/17) Absence Reporting Deadline	10 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (9/17) TL Appr Deadline: Biweekly (9/17) Absence Approval Deadline	11
12	13 9 AM Payroll Open: Biweekly Academic (9/17) 5 PM Payroll Open: Weekly (9/17) 5 PM Payroll Open: Biweekly Staff (9/17) Absence Processing	14 Payroll Close: Weekly (9/17) Payroll Close: Biweekly All (9/17)	15	16 TL Rpt Deadline: Weekly (9/24) File Deadline: Stipend Absence Accrual Cycle Absence Reporting Deadline	17 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (9/24) Absence Approval Deadline	18
19	20 5 PM Payroll Open: Weekly (9/24) Absence Processing	21 Payroll Close: Weekly (9/24) 5 PM Payroll Open: TchFell: (9/24)	22 Payroll Close: TchFell: (9/24)	23 TL Rpt Deadline: Weekly (10/01) TL Rpt Deadline: Biweekly (10/01) Payroll Open: Stipend (10/1) Absence Reporting Deadline	24 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (10/01) TL Appr Deadline: Biweekly (10/01) Payroll Close: Stipend (10/01) Absence Approval Deadline	25
26	27 9 AM Payroll Open: Biweekly Academic (10/01) 5 PM Payroll Open: Weekly (10/01) 5 PM Payroll Open: Biweekly Staff (10/01) Absence Processing	28 Payroll Close: Weekly (10/01) Payroll Close: Biweekly All (10/01)	29	30 TL Rpt Deadline: Weekly (10/08) Absence Reporting Deadline		

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

October 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (10/08) Check Date: Stipend Absence Approval Deadline	2
3	4 5 PM Payroll Open: Weekly (10/08) Absence Processing	5 Payroll Close: Weekly (10/08) 5 PM Payroll Open: TchFell: (10/08)	6 Payroll Close: TchFell: (10/08) TL Rpt Deadline: Weekly (10/15) TL Rpt Deadline: Biweekly (10/15) Absence Reporting Deadline	7 TL Appr Deadline: Weekly (10/15) TL Appr Deadline: Biweekly (10/15) Absence Approval Deadline	8 Check Date: Weekly Check Date: TchFell Absence Processing	9
10	11 **Columbus Day** 9 AM Payroll Open: Biweekly Academic (10/15) 12 PM Payroll Open: Weekly (10/15) 12 PM Payroll Open: Biweekly Staff (10/15)	12 Payroll Close: Weekly (10/15) Payroll Close: Biweekly All (10/15)	13	14 TL Rpt Deadline: Weekly (10/22) Absence Reporting Deadline	15 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (10/22) Absence Accrual Cycle Absence Approval Deadline	16
17	18 5 PM Payroll Open: Weekly (10/22) Absence Processing	19 Payroll Close: Weekly (10/22) 5 PM Payroll Open: TchFell: (10/22) File Deadline: Stipend	20 Payroll Close: TchFell: (10/22)	21 TL Rpt Deadline: Weekly (10/29) TL Rpt Deadline: Biweekly (10/29) Absence Reporting Deadline	22 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (10/29) TL Appr Deadline: Biweekly (10/29) Absence Approval Deadline	23
24 31	25 9 AM Payroll Open: Biweekly Academic (10/29) 5 PM Payroll Open: Weekly (10/29) 5 PM Payroll Open: Biweekly Staff (10/29) Absence Processing	26 Payroll Close: Weekly (10/29) Payroll Close: Biweekly All (10/29) Payroll Open: Stipend (11/01)	27 Payroll Close: Stipend (11/01)	28 TL Rpt Deadline: Weekly (11/05) Absence Reporting Deadline	29 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (11/05) Absence Approval Deadline	30

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

November 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 5 PM Payroll Open: Weekly (11/05) Check Date: Stipend Absence Processing	**2** Payroll Close: Weekly (11/05) 5 PM Payroll Open: TchFell: (11/05)	**3** Payroll Close: TchFell: (11/05) TL Rpt Deadline: Weekly (11/12) TL Rpt Deadline: Biweekly (11/12) Absence Reporting Deadline	**4** TL Appr Deadline: Weekly (11/12) TL Appr Deadline: Biweekly (11/12) Absence Approval Deadline	**5** Check Date: Weekly Check Date: TchFell Absence Processing	**6**
7 9 AM Payroll Open: Biweekly Academic (11/12) 12 PM Payroll Open: Weekly (11/12) 12 PM Payroll Open: Biweekly Staff (11/12)	**8** Payroll Close: Weekly (11/12) Payroll Close: Biweekly All (11/12)	**9**	**10** TL Rpt Deadline: Weekly (11/19) Absence Reporting Deadline	**11** **Veteran's Day**	**12** Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (11/19) Absence Approval Deadline	**13**
14	**15** 5 PM Payroll Open: Weekly (11/19) Absence Processing	**16** Payroll Close: Weekly (11/19) 5 PM Payroll Open: TchFell: (11/19) File Deadline: Stipend Absence Accrual Cycle	**17** TL Rpt Deadline: Weekly (11/26) TL Rpt Deadline: Biweekly (11/26) Payroll Close: TchFell: (11/19) Absence Reporting Deadline	**18** TL Appr Deadline: Weekly (11/26) TL Appr Deadline: Biweekly (11/26) Absence Approval Deadline	**19** Check Date: Weekly Check Date: TchFell Absence Processing	**20**
21 9 AM Payroll Open: Biweekly Academic (11/26) 12 PM Payroll Open: Weekly (11/26) 12 PM Payroll Open: Biweekly Staff (11/26)	**22** Payroll Close: Weekly (11/26) Payroll Close: Biweekly All (11/26)	**23** TL Rpt Deadline: Weekly (12/03) Payroll Open: Stipend (12/01) Absence Reporting Deadline	**24** TL Appr Deadline: Weekly (12/03) Payroll Close Stipend (12/01) Absence Approval Deadline	**25** **Thanksgiving**	**26** **Day After Thanksgiving** Check Date: Weekly Check Date: Biweekly	**27**
28	**29** 5 PM Payroll Open: Weekly (12/03) Absence Processing	**30** Payroll Close: Weekly (12/03) 5 PM Payroll Open: TchFell: (12/03)				

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

Dates in Parentheses refer to the associated Check Date
All Dates/Deadlines subject to change

December 2027 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Payroll Close: TchFell (12/03) Check Date: Stipend	2 TL Rpt Deadline: Weekly (12/10) TL Rpt Deadline: Biweekly (12/10) File Deadline: Stipend Absence Reporting Deadline	3 Check Date: Weekly Check Date: TchFell TL Appr Deadline: Weekly (12/10) TL Appr Deadline: Biweekly (12/10) Absence Approval Deadline	4
5	6 9 AM Payroll Open: Biweekly Academic (12/10) 5 PM Payroll Open: Weekly (12/10) 5 PM Payroll Open: Biweekly Staff (12/10) Absence Processing	7 Payroll Close: Weekly (12/10) Payroll Close:Biweekly All (12/10)	8	9 TL Rpt Deadline: Weekly (12/17) Payroll Open: Stipend (12/23) Absence Reporting Deadline	10 Check Date: Weekly Check Date: Biweekly TL Appr Deadline: Weekly (12/17) Payroll Close: Stipend (12/23) Absence Approval Deadline	11
12	13 5 PM Payroll Open: Weekly (12/17) Absence Processing	14 Payroll Close: Weekly (12/17) 5 PM Payroll Open: TchFell (12/17)	15 TL Rpt Deadline: Weekly (12/23) TL Rpt Deadline: Biweekly (12/23) Payroll Close: TchFell (12/17) Absence Accrual Cycle Absence Reporting Deadline	16 TL Appr Deadline: Biweekly (12/23) TL Appr Deadline: Weekly (12/23) Absence Approval Deadline	17 Check Date: Weekly Check Date: TchFell Absence Processing	18
19 9 AM Payroll Open: Biweekly Academic (12/23) 12 PM Payroll Open: Weekly (12/23) 12 PM Payroll Open: Biweekly Staff (12/23)	20 TL Rpt Deadline: Weekly (12/30) Payroll Close: Weekly (12/23) Payroll Close:Biweekly All(12/23) Absence Reporting Deadline	21 TL Appr Deadline: Weekly (12/30) Absence Approval Deadline	22 Absence Processing	23 Check Date: Weekly Check Date: Biweekly Check Date: Stipend **Christmas Eve Half Day(Observed)**	24 **Christmas Day (observed)**	25
26 5 PM Payroll Open: Weekly (12/30)	27 **Winter Recess** Payroll Close: Weekly (12/30) 5 PM Payroll Open: TchFell (12/30)	28 **Winter Recess** Payroll Close:TchFell (12/30)	29 **Winter Recess** TL Rpt Deadline: Weekly (1/07) TL Rpt Deadline: Biweekly (1/07) Absence Reporting Deadline	30 **Winter Recess** TL Appr Deadline: Biweekly (1/07) TL Appr Deadline: Weekly (1/07) Check Date: Weekly Check Date: TchFell Absence Approval Deadline	31 **New Year's Day (observed)**	

Weekly = Yellow
Biweekly = Blue
Teaching Fellows (TchFell)= Gold
Stipend = Lavender

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All Dates/Deadlines subject to change